

Distributed Teacher and Leader Education

Intern Summative Evaluation Form

Brief Description

The Stony Brook internship provides significant opportunities for candidates to synthesize and apply the knowledge gained during coursework and practice and develop the skills identified in both the building and district level ISLLC Standards 1-6 through substantial, sustained, standards-based work in real settings, planned and guided cooperatively by the institution and school district personnel. Candidates demonstrate the ability to accept genuine responsibility for leading, facilitating and making decisions typical of those made by both building and district leaders. The experiences within the internship provide interns with substantial responsibilities that increase over time in amount and complexity and involve direct interaction and involvement with staff, school board members, students, parents and school and community leaders.

The *Intern Summative Evaluation Form* is the final reporting tool employed at the culmination of the internship and filled out by the <u>cooperating administrator</u> in the host district. It is designed to summarize the level of proficiency attained by the interns in each of the ISLLC standards and provide feedback for personal and professional growth. An intern's performance is evaluated for each standard using a four-point rubric. It represents the main assessment tool within the program's evaluation system.

Alignment to Standards

For purposes of NCATE evaluation, only the results for ISLLC leadership standards 4A, 4B, 4C, 4D, 6A, 6B, and 6C will be evaluated by the *Intern Summative Evaluation Form*. This tool will assess the professional and pedagogical knowledge and skills necessary to work effectively with students, families, colleagues and other community stakeholders (community relations) and the ability to support student learning and development while working within the larger context.

- 4A Collect and analyze data and information pertinent to the educational environment.
- 4B Promote understanding, appreciation, and use of the community's diverse cultural, social, and intellectual resources.
- 4C Build and sustain positive relationships with families and caregivers.

- 4D Build and sustain productive relationships with community partners.
- 6A Understand the Larger Educational Context
- 6B Respond to the Larger Educational Context
- 6C Influence the Larger Educational Context

Scoring Guide

The evaluator (cooperating administrator) uses a 4-point rubric for each of the ISLLC leadership standards listed in this assessment tool. The level of proficiency is to be rated from 1 (Unacceptable) to 4 (Distinguished) using the accompanying rubrics as a guide for the evaluation. Note: Evaluators should use the ELCC sub-elements listed in the boxes for assistance during the evaluation process. Not all of the ELCC sub-elements have to be observed during the internship.

Scoring Guide:

ISLLC Standard #4: An education leader promotes the success of every student by					
collaborating with faculty and community members, responding to diverse community					
interests and need	ds, and mobilizing	community reso	urces.		
Standard	Unacceptable - 1	Min Meets - 2	Meets Standards -	Distinguished - 4	
Function			3		
4A.Collect and	Candidate does not	Candidate partially	Candidate can engage in	Candidate regularly	
analyze data and	engage in the	engages in the	the collection,	engages in the	
information	collection,	collection,	organization, and	collection,	
pertinent to the	organization, and	organization, and analysis of a variety	analysis of a variety of	organization, and	
educational	analysis of a variety of information, including	of information,	information, including student performance	analysis of a variety of information, including	
environment.	student performance	including student	data, required to assess	student performance	
environnient.	data, required to	performance data,	progress toward a	data, required to	
	assess progress toward	required to assess	district's vision, mission,	assess progress toward	
	a district's vision,	progress toward a	and goals.	a district's vision,	
	mission, and goals.	district's vision,	· ·	mission, and goals.	
	(ELCC 1.4b)	mission, and goals.		, ,	
4B. Promote	Unacceptable - 1	Min Meets - 2	Meets Standards -	Distinguished - 4	
understanding,	•		3	Ü	
appreciation,	Candidate does not	Candidate partially	Candidate can	Candidate	
and use of the	demonstrate the	demonstrates the	demonstrate the ability	demonstrates a strong	
community's	ability to facilitate the	ability to facilitate	to facilitate the planning	ability to facilitate the	
diverse cultural,	planning and	the planning and	and implementation of	planning and	
social,	implementation of	implementation of	programs and services	implementation of	
and intellectual	programs and services	programs and	that bring together the	programs and services	
	that bring together the resources of families	services that bring	resources of families and	that bring together the resources of families	
resources.	and the community to	together the resources of families	the community to positively affect student	and the community to	
	positively affect	and the community	learning.	positively affect	
	student learning. (ELCC	to positively affect	icariiig.	student learning.	
	4.1a)	student learning.			
4C. Build and	Unacceptable - 1	Min Meets - 2	Meets Standards -	Distinguished - 4	
sustain positive	•		3	G	
relationships	Candidate cannot	Candidate can	Candidate can develop	Candidate can	
with families	develop and	partially develop	and implement	effectively develop	
and caregivers.	implement strategies	and implement	strategies that support	and implement many	
aa oa.og., o.o.	that support the	strategies that	the involvement of	strategies that support	
	involvement of	support the	families in the education	the involvement of	
	families in the	involvement of	of their children that	families in the	
	education of their	families in the	reinforces for district	education of their	
	children that	education of their	staff a belief that	children that	

4D Build and	reinforces for district staff a belief that families have the best interests of their children in mind. (ELCC 4.1h)	children that reinforces for district staff a belief that families have the best interests of their children in mind. Min Meets - 2	families have the best interests of their children in mind.	reinforces for district staff a belief that families have the best interests of their children in mind.
sustain	Chacceptable - 1	Willia Wicets - 2	3	Distinguished - 4
4D. Build and sustain productive relationships with community partners.	Candidate cannot apply an understanding of community relations models, marketing strategies and processes, data driven decision-making, and communication theory to craft frameworks for school, business, community, government, and higher education partnerships. (ELCC 4.1c) Candidate does not demonstrate an ability to develop and implement a plan for nurturing relationships with community leaders and reaching out to different business, religious, political, and service organizations to strengthen programs and support district goals. (ELCC 4.1d) Candidate does not demonstrate the ability to involve community members, groups, and other stakeholders in district decision-making, reflecting an understanding of strategies to capitalize on the district's	Candidate can sometimes apply an understanding of community relations models, marketing strategies and processes, data driven decision-making, and communication theory to craft frameworks for school, business, community, government, and higher education partnerships. Candidate partially demonstrates an ability to develop and implement a plan for nurturing relationships with community leaders and reaching out to different business, religious, political, and service organizations to strengthen programs and support district goals. Candidate partially demonstrates the ability to involve community members, groups, and other stakeholders in district decision-	Candidate can apply an understanding of community relations models, marketing strategies and processes, data driven decision-making, and communication theory to craft frameworks for school, business, community, government, and higher education partnerships. Candidate can demonstrate an ability to develop and implement a plan for nurturing relationships with community leaders and reaching out to different business, religious, political, and service organizations to strengthen programs and support district goals. Candidate can demonstrate the ability to involve community members, groups, and other stakeholders in district decision- making, reflecting an understanding of strategies to capitalize on the district's integral role in the larger community. Candidate can demonstrate the ability	Candidate effectively applies an understanding of community relations models, marketing strategies and processes, data driven decision-making, and communication theory to craft many frameworks for school, business, community, government, and higher education partnerships. Candidate demonstrates a strong ability to develop and implement a plan for nurturing relationships with community leaders and reaching out to different business, religious, political, and service organizations to strengthen programs and support district goals. Candidate demonstrates a strong ability to involve community members, groups, and other stakeholders in district decision-making, reflecting an understanding of strategies to capitalize on the district's integral role in the
	integral role in the larger community. (ELCC 4.1e) Candidate does not demonstrate the	making, reflecting an understanding of strategies to capitalize on the district's integral role in the larger	to collaborate with community agencies to integrate health, social, and other services in the schools to address student and family	Candidate demonstrates a strong ability to collaborate with community
	ability to collaborate with community agencies to integrate health, social, and other services in the schools to address student and family	community. Candidate partially demonstrates the ability to collaborate with community agencies to	conditions that affect learning.	agencies to integrate health, social, and other services in the schools to address student and family conditions that affect learning.

	conditions that affect	integrate health,		
	learning. (ELCC 4.1f)	social, and other		
		services in the		
		schools to address		
		student and family		
		conditions that		
		affect learning.		
ISLLC Standard #	6: An education lea	ader promotes th	e success of every	student by
			olitical, social, econ	
cultural context.	sponding to, and h	imachonig the p	ontioui, sooiui, coon	onno, rogar, arra
	T7 . 11 . 4	751 75		D
Standard	Unacceptable - 1	Min Meets - 2	Meets Standards -	Distinguished - 4
Function			3	
6A.Advocate for	Candidate does not	Candidate partially	Candidate can	Candidate
children,	demonstrate the	demonstrates the	demonstrate the ability	demonstrates a strong
families, and	ability to advocate for	ability to advocate	to advocate for policies	ability to advocate for
-	policies and programs	for policies and	and programs that	policies and programs
caregivers.	that promote	programs that	promote equitable	that promote
	equitable learning	promote equitable	learning opportunities	equitable learning
	opportunities and	learning	and success for all	opportunities and
	success for all	opportunities and	students, regardless of	success for all
	students, regardless of	success for all	socioeconomic	students, regardless of
	socioeconomic	students, regardless	background, ethnicity,	socioeconomic
	background, ethnicity,	of socioeconomic	gender, disability, or	background, ethnicity,
	gender, disability, or	background,	other individual	gender, disability, or
	other individual	ethnicity, gender,	characteristics.	other individual
	characteristics. (ELCC	disability, or other		characteristics.
	6.3b)	individual		
	,	characteristics.		
6B. Act to	Unacceptable - 1	Min Meets - 2	Meets Standards -	Distinguished - 4
influence local,	Chacceptable 2		3	Distinguished !
	C I'll I I I I I I I I I I I I I I I I I	C Plan and the	~	C 1:1.1
district, state,	Candidate does not	Candidate partially	Candidate can	Candidate
and national	demonstrate an	demonstrates an	demonstrate an	demonstrates a
decisions	understanding of the	understanding of	understanding of the	comprehensive
affecting	policies, laws, and	the policies, laws,	policies, laws, and	understanding of the
student	regulations enacted by	and regulations	regulations enacted by	policies, laws, and
learning.	local, state, and	enacted by local,	local, state, and federal	regulations enacted by
learning.	federal authorities	state, and federal	authorities affecting a	local, state, and
	affecting a specific	authorities affecting	specific district.	federal authorities
	district. (ELCC 6.1c)	a specific district.		affecting a specific
			Candidate can	district.
	Candidate does not	Candidate partially	demonstrate an	
	demonstrate an	demonstrates an	demonstrate an understanding of how to	Candidate
	demonstrate an understanding of how	demonstrates an understanding of	demonstrate an understanding of how to develop lines of	Candidate demonstrates a
	demonstrate an understanding of how to develop lines of	demonstrates an understanding of how to develop lines	demonstrate an understanding of how to develop lines of communication with	Candidate demonstrates a comprehensive
	demonstrate an understanding of how to develop lines of communication with	demonstrates an understanding of how to develop lines of communication	demonstrate an understanding of how to develop lines of communication with local, state, and federal	Candidate demonstrates a comprehensive understanding of how
	demonstrate an understanding of how to develop lines of communication with local, state, and	demonstrates an understanding of how to develop lines of communication with local, state, and	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively	Candidate demonstrates a comprehensive understanding of how to develop lines of
	demonstrate an understanding of how to develop lines of communication with	demonstrates an understanding of how to develop lines of communication	demonstrate an understanding of how to develop lines of communication with local, state, and federal	Candidate demonstrates a comprehensive understanding of how
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and	Candidate demonstrates a comprehensive understanding of how to develop lines of
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies,	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies,
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies,	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies,
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district,	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools,	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools,	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools,
	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators,	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others
6C. Assess.	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests. (ELCC 6.3a)	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.
6C. Assess,	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others
analyze, and	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests. (ELCC 6.3a)	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests. Meets Standards - 3	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.
· · · · · · · · · · · · · · · · · · ·	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests. (ELCC 6.3a)	demonstrates an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	demonstrate an understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.	Candidate demonstrates a comprehensive understanding of how to develop lines of communication with local, state, and federal authorities and actively advocate for improved policies, laws, and regulations affecting a specific district, both directly and through organizations representing schools, educators, or others with similar interests.

emerging trends
and initiatives in
order to adapt
leadership
strategies.
•

ability to communicate regularly with all segments of the district community concerning trends, issues, and policies affecting the district. (ELCC 6.2c)

Candidate does not demonstrate an ability to use public information and research-based knowledge of issues and trends to collaborate with community members and community organizations to have a positive affect on student learning. (ELCC 4.1b)

ability to communicate regularly with all segments of the district community concerning trends, issues, and policies affecting the district.

Candidate
demonstrates a
partial ability to use
public information
and research-based
knowledge of issues
and trends to
collaborate with
community
members and
community
organizations to
have a positive
affect on student
learning.

to communicate regularly with all segments of the district community concerning trends, issues, and policies affecting the district.

Candidate can
demonstrate an ability
to use public information
and research-based
knowledge of issues and
trends to collaborate
with community
members and
community
organizations to have a
positive affect on
student learning.

ability to communicate regularly with all segments of the district community concerning trends, issues, and policies affecting the district.

Candidate demonstrates a **strong** ability to use public information and research-based knowledge of issues and trends to collaborate with community members and community organizations to have a positive affect on student learning.