



JANUARY 2018

Office of Sponsored Programs Monthly Bulletin

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Message from the Director

Happy New Year! I am sure many of you have already embraced a New Year resolution or two and that you are looking forward to new beginnings! For us, in OSP, ringing in the New Year is a time to reflect on last year's accomplishments and also to make new future plans. I eagerly anticipate leading a talented office to another productive year, adding to actions that have already commenced as well as focusing on new initiatives and changes that will continue to contribute to our goal of facilitating research and researchers' success. The transition from COEUS to myResearch Grants - a product of Huron, website revamping, outreaching, existing processes streamlining, new tutorials, live webinars and other resources on topics related to proposal submission and research administration are just some of the transformations.

In this issue, under Ask OSP, you will be able to get access to the information presented at the first live OSP webinar earlier this month on how to budget effort. A possible second opportunity for proposals through OnPAR might be of interest to those who had highly scored but unfunded NIH applications. In addition, you will find articles related to NIH, NSF, NASA and DOD updates, sponsor deadlines and other funding opportunities as well as upcoming training, workshops and conferences.

Please continue to share your feedback with my office as your suggestions help us serve you better. Also, kindly continue to share this Bulletin with your colleagues within the research community and encourage them to subscribe as well.

Sincerely,

Alina Azzam-Stroia

Subscribe to the Bulletin on this website:

<https://research.stonybrook.edu/node/10061>. Previously released Bulletins can be viewed here: <https://research.stonybrook.edu/node/10466>

Please help us make improvements by providing feedback.



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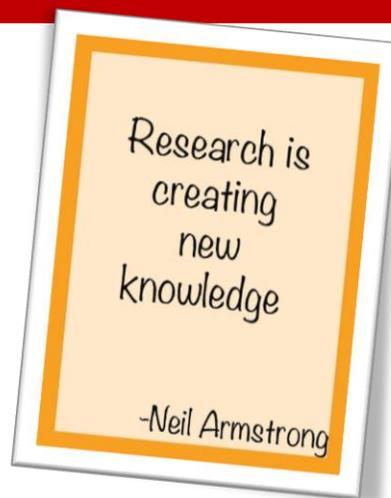
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OSP Announcements and Reminders



- Each month, under “Ask OSP”, the Bulletin will include a topic of interest related to grant or award processing, updated procedures or helpful hints on grant or contract award processing and administration. If you are interested in a specific topic, please email us at osp@stonybrook.edu.
- Important reminder: please contact your OSP administrator as soon as you identify a grant opportunity for which you want to apply. Advance notice will provide you with detailed attention to your proposal by your OSP administrator and will ensure that sponsor deadlines are met successfully. Please remember to *always* add your OSP Grants or Contracts Administrator as an aggregator to your COEUS proposal in the Proposal Roles section. Lastly, our proposal submission policy can be found here:
- <https://research.stonybrook.edu/sites/default/files/osp-deadline-policy-revision.pdf>.
- On December 31, 2017, Grants.gov retired its legacy, downloadable PDF application packages and applications are now required to be submitted through [Grants.gov Workspace](#), a shared, online environment where multiple users can simultaneously work on different forms within an application package.

This **does not** apply to proposals submitted through NSF Fastlane (<https://www.fastlane.nsf.gov/fastlane.jsp>), NIH ASSIST (<https://public.era.nih.gov/assist/public/login.do>) or NASA NSPIRES (<https://nspires.nasaprs.com/external/>). Each user must [register](#) as an Organization Applicant and not an individual. Register under Organization Applicant DUNS 804878247.

Ask OSP

Earlier this month, the Office of Sponsored Programs rolled out its first live presentation on the various types of effort and how to display that information into proposal budgets. Below is a conversion chart to assist with the conversion of percent of effort to person months and vice versa. A couple of important aspects to remember is State Calendar Year (CY) and State Academic Year (AY) appointments do not calculate effort the same way. CY is based on a 12-month duration and AY is generally based on 9-months. Only State AY appointments can have summer effort, which is based on a 3-month period. With summer effort, one month is equivalent to 33.33%.

For those who missed the live presentation, we are including the link where you can review the information at your convenience: <https://research.stonybrook.edu/node/10486#webinars-and-training-resources>

Convert Percent Effort to Calendar Months		Convert Percent Effort to Academic Months		Convert Percent Effort to Summer Months	
Convert Percent Effort to Calendar Months (12-month appointment)		Convert Percent Effort to Academic Months (9-month appointment)		Convert Percent Effort to Summer Months (3-month appointment)	
% Effort	Calendar Months	% Effort	Academic Months	% Effort	Summer Months
100%	12.00	100%	9.00	100%	3.00
95%	11.40	95%	8.55	95%	2.85
90%	10.80	90%	8.10	90%	2.70
85%	10.20	85%	7.65	85%	2.55
80%	9.60	80%	7.20	80%	2.40
75%	9.00	75%	6.75	75%	2.25
70%	8.40	70%	6.30	70%	2.10
65%	7.80	65%	5.85	65%	1.95
60%	7.20	60%	5.40	60%	1.80
55%	6.60	55%	4.95	55%	1.65
50%	6.00	50%	4.50	50%	1.50
45%	5.40	45%	4.05	45%	1.35
40%	4.80	40%	3.60	40%	1.20
35%	4.20	35%	3.15	35%	1.05
30%	3.60	30%	2.70	30%	0.90
25%	3.00	25%	2.25	25%	0.75
20%	2.40	20%	1.80	20%	0.60
15%	1.80	15%	1.35	15%	0.45
10%	1.20	10%	0.90	10%	0.30
8%	0.96	8%	0.72	8%	0.24
5%	0.60	5%	0.45	5%	0.15
3%	0.36	3%	0.27	3%	0.09
2%	0.24	2%	0.18	2%	0.06

Upcoming Training & Workshops

Internal Training and Workshops

- Please join us in OSP's Adobe Connect online live presentation on "*Elements of a Budget*".
 - Summary: Understanding the various cost categories used when building a budget.
 - Presented By: Laureen Velez (Laureen.Velez@stonybrook.edu)
 - When: 02/28/2018 11:00 AM - 11:45 AM

To join the meeting, click this link: <https://meeting.sinc.stonybrook.edu/r997b43eqb4/>

Useful tips: If you have never attended an Adobe Connect meeting before, test your connection:

https://meeting.sinc.stonybrook.edu/common/help/en/support/meeting_test.htm

- The Office of Proposal Development (OPD) has announced a workshop on "*Strategies and Tactics for Preparing NIH K99/R00 Pathway-to-Independence Career Development Applications*"
 - Summary: By attending this workshop, researchers will gain a solid understanding of the creative and the organizational aspects of preparing a competitive NIH K99-R00 application; they will also have the opportunity to network with past winners of the K99-R00 and be paired up for one-on-one mentoring throughout the application process.
 - Presented by: Beth Schachter Consulting and co-sponsored by OPD, Center for Inclusive Education and Office of Postdoctoral Affairs
 - When: Tuesday, February 13, 2018 from 10:30 am-2:30 PM at Wang Room 201

Those interested in participating must RSVP by February 6th at <http://bit.ly/2nbiAXr>

- COEUS training classes are available every 3rd Friday of each month. To reserve your spot, please register on our website at <https://research.stonybrook.edu/coeus#coeus-training>. **Note that due to the upcoming implementation of myResearch Grants, the last COEUS training class will be held in April 2018.** For any additional questions regarding the training classes, please email Anne DePietri at annette.depietri@stonybrook.edu, or call at extension 2-4702.
- The Office of Grants Management (OGM) offers hands on training of the Research Foundation Report Center to all Principal Investigators and their administrators. This training uses current active Research Foundation sponsored awards/projects to demonstrate how to view encumbrances and expenditures. Please contact Cynthia Traub, 2-4886 or Cynthia.traub@stonybrook.edu to schedule a session.

External Conferences, Workshops and Seminars

- NIH - Two new NIH "All about Grants" podcasts: 2018 Appendix Policy Changes and Reasons Why NIH is Encouraging the Early Submission of Applications. Subscribe here <https://nexus.od.nih.gov/all/2017/12/31/two-new-all-about-grants-podcasts-2018-appendix-policy-changes-and-why-we-encourage-you-to-submit-your-application-early/>
- Grants.Gov Town Hall Webinar: Answering User Questions about Workspace and the retired Legacy PDF packages. <https://www.youtube.com/watch?v=cW7aVRfMhmg&feature=youtu.be>
- NCURA Traveling Workshops (National Council of University Research Administrators) Scottsdale, AZ, February 12-14 <http://www.ncura.edu/Education/TravelingWorkshops.aspx>
- SRA International (Society of Research Administrators International) 2018 Winter Intensive Training Programs San Francisco, CA, February 26 - 28

<https://srainternational.org/meeting/theme/srai-intensive-winter-training-programs>

- Financial Research Administration (FRA) Conference
Orlando, FL, March 5-6, 2018
- Pre-Award Research Administration (PRA) Conference
Orlando, FL, March 8 -9, 2018|

A Possible Second Opportunity for Research Proposals through OnPAR

Online Partnership to Accelerate Research (OnPAR) is a non-government organization launched by Leidos Life Sciences in March, 2016. It is a partnership with NIH that offers a new concept to provide funding in several different scientific areas for highly scored but unfunded NIH applications by matching them with other non-government organizations. OnPAR began with only 7 funders but now there are over 100 foundations interested in joining as well as a few pharmaceutical companies. Areas of interest include:

- Cardiology, Hematology, Oncology, Women's Healthcare, Gynecological Therapy, Men's Health, Ophthalmology, Radiology
- Diabetes and Complications
- Infectious Diseases
- Heart & Kidney
- Cancer: Breast, Lung, Prostate, Brain, Colon, Bone, and others
- Neurosciences (AD, PD, Amyotrophic Lateral Sclerosis, Multiple Sclerosis, Migraine, Huntingtons)
- Rheumatoid arthritis, Psoriasis, Systemic lupus erythematosus, Crohn's disease, Ulcerative colitis, Ankylosing spondylitis, Psoriatic arthritis, Lupus nephritis, Atopic dermatitis
- Devices
- Respiratory (COPD, Asthma)
- Osteoarthritis, Gastroenterology, Endocrine, Heart failure, Neurology
- Rare Diseases -many: Cystinosis, NF, Epidermosis Bullosa, Huntington, PSP, Alopecia Areata
- Animal Health
- Cell & Gene Therapy, epigenetics, precision medicine, cell & protein science, chemistry and DMPK, and others.

OnPAR will present the abstract from a qualifying application to interested non-government funders including: biomedical foundations, pharmaceutical and biotech companies and life sciences organizations. Once potential funders review, they will contact the investigator directly to discuss a partnership and funding. To be considered for funding the following is required:

- Summary Statement from NIH
- Application score within the top 30th percentile
- An application submitted on or after May 25, 2015
- Application information when you register with OnPAR.

It is free for all investigators to submit their material. If you would like to receive updates about OnPAR, follow the link below to register. Frequently asked questions are found within the same link:

<https://onpar.leidosweb.com/>

Note that OnPar has been previously advertised to the research community through the Office of Proposal Development (OPD) in Research News and OVPR Deans/Chairs/Center Directors email distribution, and OPD can answer any questions that may ensue.

Sponsor Updates

Each month, we will communicate any updates dictated by sponsoring agencies. Our office will be happy to answer any questions you may have regarding the changes.

NIH Updates

As promised in our previous Bulletin, here is the link to the January issue of NIH's Extramural News which outlines their current updates and changes: <https://nexus.od.nih.gov/all/2018/01/>
Some important items to focus upon include: Strengthening Inclusion Reporting on NIH funded phase III Trials, Due Dates on Holidays/Weekends/NIH Office Closures, Changes for January 25 2018 Application Due Dates, NIH Regional Seminar in Washington D.C., and Further Refining Case Studies and FAQ of questions concerning NIH Definition of Clinical Trials.

Important: In addition to using ASSIST for proposal submissions to NIH, the FORMS-E packages must be used for NIH Submissions with deadlines on or after January 25, 2018. The instructions for using these forms can be found on the NIH Website here: <https://grants.nih.gov/grants/how-to-apply-application-guide.html>

Please make sure not to use a combination of the D and E forms as this will cause errors in your package.

The definition of a Clinical Trial has been expanded and NIH requires different program announcements for a clinical trial vs a non-clinical trial application.

NIH Definition of a Clinical Trial: <https://grants.nih.gov/policy/clinical-trials/definition.htm>. A research study in which one or more human subjects are prospectively assigned to one or more interventions (which may include placebo or other control) to evaluate the effects of those interventions on health-related biomedical or behavioral outcomes.

NIH provides a decision tool with a questionnaire on their web site to determine the difference between a clinical study and a clinical trial: <https://grants.nih.gov/ct-decision/index.htm>.

NIH Requires Diversity Supplements to be submitted electronically as of January 25, 2018.

NIH Notice NOT-OD-111 released December 7, 2017 <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-18-111.html>.

Diversity Supplements are submitted as administrative supplements to awarded grants. These funds are used to improve diversity of the biomedical workforce by recruiting and supporting student, post doctorates and eligible investigators that have been shown to be underrepresented in health-related research. NIH is now requiring these supplements to be submitted online using ASSIST, institutional system to system (S2S) or Workspace. Until our new (S2S) system is rolled out, you must use ASSIST for these submissions. NIH Offers a user guide here: https://era.nih.gov/commons/user_guide.cfm. Please see the complete NIH Notice for additional information and contact your Grants Administrator in OSP with questions.

NIH Announces Additional Review Criteria for Career Development Award Applications Involving Clinical Trials for due dates on or after January 25, 2018. This notice revises and replaces the previous notice ([NOT-OD-17-121](#)) to inform the community of **additional** scored review criteria that NIH will apply to [individual career development \(K\) award](#) applications submitted for due dates on or after January 25, 2018.

Important Note: Review criteria will differ for specific career development (K) funding opportunity announcements (FOAs), depending on whether they are for mentored K awards or independent K awards. In addition, review criteria will differ depending on whether the FOA requires an independent clinical trial or allows the applicant to gain research experience in a clinical trial led by a mentor or co-mentor. Note that these additional review criteria will not be used for the evaluation of institutional career development applications (K12 or KL2). The new review criteria questions and additional information can be found in the NOT-OD-18-109: <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-18-109.html>

NSF Updates

The latest edition of NSF's Proposal & Award Policy Newsletter can be found here: https://www.nsf.gov/bfa/dias/policy/newsletter/dec_2017.pdf

As a reminder NSF's new Proposal & Award Policies Guide (PAAPG) will be in effect as of January 29, 2018.

Significant changes include:

- The addition of an eligibility subcategory for international branch campuses of U.S. Institutions of Higher Education;
- The eligibility standards for foreign organizations has been revised;
- The standard Collaborators and Other Affiliations (COA) template which had been in a pilot phase since April has been implemented. Footnotes also have been added to address frequently asked questions relating to the new COA template.
- The Budget Justification page limitation has been increased from three pages to five pages;
- The Project Description must now contain a separate section specifically identified as "Intellectual Merit";
- A restructuring of coverage on grantee notifications and requests for approval from NSF, including referral to the Prior Approval Matrix available on the NSF website.

A link to the new PAPPG can be found here:

https://www.nsf.gov/pubs/policydocs/pappg18_1/sigchanges.jsp

Frequently asked questions for Collaborators and Other Affiliations (COA) have been released by NSF.

This document clarifies questions and provides updates in regards to the content and format of COA table template required for all senior personnel on NSF proposals.

Of note, the information provided in the tables is **no longer required to be sorted alphabetically**.

Submission of information in an individual's own postdoctoral scholar sponsor(s) or advisees is **no longer required**.

You can find the FAQ on COA here: https://www.nsf.gov/bfa/dias/policy/coa/faqs_coatemplate1217.pdf

NASA Updates

Please visit NASA's "How to guide" webpage for helpful information and updates pertaining to research proposals and awards: <https://science.nasa.gov/researchers/sara/how-to-guide>

Topics covered here include:

Keeping up with changes to ROSES, NASA's omnibus solicitation for proposals

- Tips on avoiding grant delays
- How you can become a grant reviewer
- NSPIRES and Grants.Gov
- How to submit progress reports
- Transferring your grant
- How to obtain no-cost extensions

DOD Updates

2017 Chemical and Biological Defense Science & Technology (CBD S&T) Conference materials are now available online!

More than 1,400 scientists, researchers, students and exhibitors from 17 countries participated in the U.S. Department of Defense's [Defense Threat Reduction Agency](#) (DTRA)-sponsored conference with the goal of making the world safer by confronting chemical and biological defense challenges. It was a huge success.

General session videos, oral presentation slides and poster presentation abstracts from the 2017 CBD S&T Conference can be viewed by accessing the below links.

Keynote Speaker and General Session Videos: <https://www.cbdstconference.com/agenda-2017/general-session-videos>

- Chem/Bio Defense S&T Portfolio Overviews
- Warfighter Panel
- Prof. S. James Gates, Jr., Ford Foundation Professor of Physics, Brown University
- Dr. Robert Kadlec, Assistant Secretary for Preparedness and Response, U.S. Department of Health and Human Services
- Mr. Rickey Smith, Deputy Chief of Staff, G-9, U.S. Army Training and Doctrine Command
- Dr. Ronald Hann, Director, Chemical and Biological Technologies Department, DTRA
- RADM Scott Jerabek, USN, Deputy Director for Combat Support, DTRA
- Dr. Chris Hassell, Deputy Assistant Secretary of Defense for Chemical and Biological Defense

Special Session and Oral Presentation Slides: <https://www.cbdstconference.com/presenter-2017/oral-presentations>

- Doing Business with DTRA: For Government, Industry, Small Business and Academia

- Doing Business with the Joint Program Executive Office for Chemical and Biological Defense
- Overview of the Department of Defense's Advanced Development and Manufacturing (DoD ADM) Facility
- Minority Serving Institutions and DoD Working Together to Combat WMD

Poster Presentation Abstracts: <https://www.cbdstconference.com/agenda-2017/posterlist-2017>

Upcoming Sponsor Deadlines

Grants.gov Opportunity Subscription

Grants.gov has recently added an Opportunity Subscription Management feature that allows users to update their subscriptions to saved searches and funding opportunities.

Logged-in users will be able to [subscribe](#) to a funding opportunity - including forecast, synopsis and package - with a single click on the View Grant Opportunity page, and can save searches from the Search Grants page.

Logged-in users will also be able to review subscriptions to opportunities and update saved searches at any time on the new Connect Center.

Users can subscribe once to a funding opportunity and get notified of any change related to the opportunity. When a forecast or synopsis is modified or deleted, subscribers receive an email notification. When a package is added, modified, or deleted, then subscribers receive an email notification immediately.

[This video](#) can walk you through the process of registering.

Proposal submission deadline for the SUNY Technology Accelerator Fund Class of 2018 is February 16, 2018

Faculty, staff, and students from all disciplines and campuses are encouraged to submit proposals for the SUNY Technology Accelerator Fund Class of 2018 funding. The deadline for submitting proposals is **February 16, 2018**. See [TAF Class of 2018 Application and Administrative Guidelines](#).

Please be advised that all proposals require the review and participation of your campus administration prior to submission. To be certain that you adhere to any local proposal submission deadlines, we urge you to **immediately contact your technology transfer office and/or office of sponsored programs** if you are interested in applying for TAF Class of 2018 funding.

Questions? Please send any questions to TAF@rfsuny.org. All questions and answers will be posted to www.rfsuny.org/taf.

NSF Standard Deadlines:

A link to NSF due dates can be found here:

https://www.nsf.gov/funding/pgm_list.jsp?org=NSF&ord=date

NIH Deadlines:

Please find deadlines for Competing Grant and Cooperative Agreement Applications below. Also, refer to the funding opportunity announcements for deadline information as not all applications are due on standard deadlines.

The chart below can also be found on the NIH web site <https://grants.nih.gov/grants/how-to-apply-application-guide/due-dates-and-submission-policies/due-dates.htm>

General Information

- Grant applications and associated documents (e.g., reference letters) are due by 5:00 PM local time of application organization on the specified due date.
- Check the funding opportunity announcement (FOA) for due date information.
- If the FOA says "standard dates apply", refer to the table below using the activity code specified in the title of the FOA.
- Note that renewal/resubmission/revision applications may have different due dates than new applications. Read the table carefully.
- The AIDS and AIDS-related dates apply to all activity codes.

Activity Codes	Program Description	Cycle I Due Date	Cycle II Due Date	Cycle III Due Date
P Series <i>All - new, renewal, resubmission, revisions</i>	Program Project Grants and Center Grants NOTE: Applicants should check with the relevant Institute or Center (IC), since some do not accept P series applications for all three receipt/review/award cycles.	January 25	May 25	September 25
R18, U18 R25 <i>All - new, renewal, resubmission, revision</i>	Research Demonstration Education Projects	January 25	May 25	September 25
T Series	Institutional National Research Service Awards			
D Series <i>All - new, renewal, resubmission, revision</i>	Other Training Grants NOTE: Applicants should check with the relevant Institute or Center (IC), since some do not accept T series applications for all three receipt/review/award cycles. Applicants should refer to the IC Table of Contacts for information for each IC's scientific/research contact for the NRSA T32 program.	January 25	May 25	September 25
C06/UC6 <i>All - new, renewal, resubmission, revision</i>	Construction Grants	January 25	May 25	September 25
G07, G08, G11, G12, G13, G20, R24, S06, S11, S21, S22, SC1, SC2, SC3, UG1, U10, U19, U24, U2C, U41, U42, U45, U54, U56 <i>All - new, renewal, resubmission, revision</i>	Other Activity Codes	January 25	May 25	September 25
R01 <i>new</i>	Research Grants	February 5	June 5	October 5
U01 <i>new</i>	Research Grants - Cooperative Agreements	February 5	June 5	October 5
K series <i>new</i>	Research Career Development	February 12	June 12	October 12

Activity Codes	Program Description	Cycle I Due Date	Cycle II Due Date	Cycle III Due Date
R03, R21, R33, R21/R33, R34, R36, UH2, UH3, UH2/UH3 <i>new</i>	Other Research Grants and Cooperative Agreements	February 16	June 16	October 16
R15 <i>All - new, renewal, resubmission, revision</i>	Academic Research Enhancement Award (AREA)	February 25	June 25	October 25
R01 <i>renewal, resubmission, revision</i>	Research Grants	March 5	July 5	November 5
U01 <i>renewal, resubmission, revision</i>	Research Grants - Cooperative Agreements	March 5	July 5	November 5
K series <i>renewal, resubmission, revision</i>	Research Career Development	March 12	July 12	November 12
R03, R21, R33, R21/R33, R34, R36, UH2, UH3, UH2/UH3 <i>renewal, resubmission, revision</i>	Other Research Grants and Cooperative Agreements	March 16	July 16	November 16
F Series Fellowships (including F31 Diversity - NOT-OD-17-029) <i>new, renewal, resubmission</i>	Individual National Research Service Awards (Standard) (see NRSA Training Page)	April 8	August 8	December 8
R13, U13 <i>All - new, renewal, resubmission, revision</i>	Conference Grants and Conference Cooperative Agreements	April 12	August 12	December 12
R41, R42	Small Business Technology Transfer (STTR)*			
R43, R44, U43, U44, <i>All - new, renewal, resubmission, revision, AIDS and AIDS-related</i>	Small Business Innovation Research (SBIR)*	September 5	January 5	April 5
SB1, UB1	Commercialization Readiness Pilot (CRP) Program*			

If you do not see your activity code, check your Funding Opportunity Announcement or the [Activity Code](#) Database.

Activity Codes	Program Description	Cycle I Due Date	Cycle II Due Date	Cycle III Due Date
All Activity Codes Cited Above <i>new, renewal, resubmission, revision</i>	AIDS and AIDS-Related Applications *Effective. Sept 5, 2015 - N/A for SBIR/STTR Applications using Standard Due Dates	May 7	September 7	January 7
	NOTE: See Key Dates section of funding			

opportunity announcement to determine if AIDS dates apply.

Review and Award Cycles

	Cycle I	Cycle II	Cycle III
Application Due Dates	January 25 - May 7	May 25 - September 7	September 25 - January 7
Scientific Merit Review	June - July	October - November	February - March
Advisory Council Round	August or October *	January	May
Earliest Project Start Date	September or December *	April	July

*SBIR/STTR, CRP Only	Cycle I	Cycle II	Cycle III
Application Due Dates	September 5	January 5	April 5
Scientific Merit Review	October - November	February - March	June-July
Advisory Council Round	January	May	August
Earliest Project Start Date	April	July	September or December*

NOTES:

The actual date of the Advisory Council may occur in the month before or after the month listed. For example, some ICs may actually hold the January Advisory Council meeting in February or the October Advisory Council meeting in September.

Awarding components may not always be able to honor the requested start date of an application. Before incurring any pre-award obligations or expenditures applicants should be aware of NIH policy governing pre-award costs prior to receiving a Notice of Award. See the NIH [Grants Policy Statement](#).

* Advisory Council Round for Cycle I applications (Cycle III for SBIR/STTR) may be August or October, and their earliest project start date may be September or December respectively.

For additional funding opportunities, visit the Office of Proposal Development [webpage](#).

Note: If you have trouble accessing any of the links in this document, we recommend that you copy and paste those links into your default browser.