

Sponsored Research - News, Updates, Reminders

May 2025

The Sponsored Research - News, Updates & Reminders is a monthly e-newsletter published by the Offices of Sponsored Programs (OSP) and Grants Management (OGM). [Subscribe through this link](#) to receive monthly information that impacts pre and post-award administration. Do not miss out on receiving up to date announcements, Sponsor updates, training opportunities and much more!



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Indirect Cost Rate Reminder

Proposal Submissions

All proposals, regardless of the sponsor, will be submitted in accordance with [SBU's DHHS Rate Agreement](#). Funding opportunities that prohibit the application of institutional negotiated F&A rates should be brought to the attention of the Grants and Contracts Specialist in OSP. Proposals for programs such as fellowships and training grants will continue to be submitted in accordance with the rates established for those programs.

New Awards

The expectation is that all new awards, regardless of the sponsor, should be received at the appropriate rate based on SBU's active indirect rate agreement or program-specific policy. If new awards are received with rates other than those proposed, OSP will contact the sponsors to discuss the necessary corrections.

Existing Awards

Departments and Principal Investigators (PIs) should continue project activities and incur associated expenses on active awards.

Stop-Work, Termination, and Appeal Reminders

If PIs receive notices for actions such as stop work, pause, or terminations on active awards, they should provide the communication to osp@stonybrook.edu. OSP will review the notice and provide instructions to the research team and subrecipients. It is crucial that all

correspondence and documentation related to a stop-work, or termination be sent to OSP immediately to ensure timely review and action.

- For guidance on appealing a termination, please refer to the [OSP Appeal Process for Award Terminations](#).
 - OSP Stop-Work & Termination Guidance webpage is coming soon.
-

OR&I Resources

The Office for Research and Innovation offers resources to stay updated with the swiftly changing Federal guidelines and requirements.

OR&I Town Hall Meetings

- Scheduled for June 25 and August 6, followed by monthly meetings as needed. Contact OR&I (research@stonybrook.edu) to receive the meeting invite.

As previously directed, faculty, staff, students, and postdocs should continue their research and sponsored project activities as usual, unless otherwise directed. If you receive any direct communication from a federal agency or other sponsors, such as a notice related to a specific (sub)award, please forward it to OSP (osp@stonybrook.edu) so we can provide timely support and response. OSP will consult with the SUNY Office of General Counsel or the RF General Counsel as needed and provide appropriate guidance..

For more updates on federal research policy changes, visit [Council on Governmental Relations \(COGR\)](#).

Sponsor Updates



NIH Updates & Reminders

NIH NCEs Processed as Prior Approvals

Per National Institutes of Health (NIH) [Notice NOT-OD-25-110](#), the No Cost Extension (NCE) request link is **unavailable** in [eRA Commons](#). At this time, all requests for NCEs must be submitted as a [prior approval request](#) in eRA Commons, for NIH review and approval.

As a reminder, prior approval NCEs should be submitted according to established [internal processes](#) and **prior to the project end dates**. Campus should download and complete my Research Award Modification Request to request prior approval NCEs as soon as possible. This will allow OSP time to review and confirm processing of the NCE.

NIH Foreign Subawards Update

NIH has released [guidance](#) on [Notice NOT-OD-25-104](#), which updated NIH policies and practices utilizing [foreign subawards](#).

Effective May 1, 2025, NIH will:

- **Not** issue awards to entities with foreign subawards.
- **Not** approve requests to add new foreign components/subawards on existing awards
- Renegotiate awards to remove foreign subawards or rebudget funds when the work can be performed domestically.
- Negotiate bilateral termination if the project is not viable without the foreign subaward.

This will be a **temporary pause for foreign subawards** while NIH finalizes the implementation of the new award structure (expected no later than September 30, 2025). Beginning with the next award cycle, NIH-funded research involving foreign subawards must be structured as subprojects directly linked to the prime award. Foreign subawards may **not** be nested under the parent grant.

Reminder: NIH Launches “Implementation of New Initiatives and Policies” Page

The NIH has launched a new [Implementation of New Initiatives and Policies](#) page on the [NIH Grants & Funding Website](#) to help applicants and recipients stay informed on recent and upcoming changes affecting grant applications and administration.

Page Highlights Include:

- [NIH Grants and Funding Information Status](#). Keep up to date on how NIH grants and funding information is evolving as we align with new agency priorities (e.g., status of communications, funding opportunities, application guidance, and more).
- [Upcoming Changes](#). Get the latest status on in-progress initiatives like our adoption of Biographical Sketch and Current and Pending (Other) Support.
- [Recent Changes](#). Learn about key initiatives implemented in 2024 that culminated in numerous changes to grant application content and review for due dates on or after January 25, 2025 and any adjustments made to those initiatives.

Bookmark the page, share it with colleagues, and check back regularly for the latest updates.

For questions, contact: grantsinfo@od.nih.gov.

Notice Summary: NRSA Stipend & Budget Levels for FY 2025

The NIH has updated the stipend and budgetary levels for the Ruth L. Kirschstein National Research Service Awards (NRSA) effective for fiscal year 2025, as outlined in Notice: [NOT-OD-25-105](#).

New Stipend Levels

- **Undergraduate Trainees (T34, TL4):** \$14,628 annually (\$1,219/month).
- **Predoctoral Trainees and Fellows (T32, T35, T90, TL1; F30, F31):** \$28,788 annually (\$2,399/month).
- **Postdoctoral Trainees and Fellows (T32, T90, TL1; F32):** Refer to [NOT-OD-25-105](#) for new Postdoctoral stipend amount based on years of experience.
- **Senior Fellows (F33):** Stipend is based on the institution's base salary but cannot exceed the NIH limit for individuals with 7 or more years of experience.

Other Budgetary Levels

- **Tuition and Fees:** Remain unchanged from the prior budget year.
- **Training Related Expenses and Institutional Allowances:** Also remain unchanged.

Administrative Notes

- All FY 2025 NRSA awards will be adjusted to reflect these new stipend levels.
- Appointments to institutional training grants awarded in FY 2025 must be amended to reflect the FY 2025 stipend levels through xTrain in the eRA Commons.
- Retroactive adjustments or supplementation of stipends for awards made prior to October 1, 2024, are not permitted.

For detailed information, please refer to the full notice: [NOT-OD-25-105](#).

Notice of Short-Term Extension to Early-Stage Investigator (ESI) Eligibility Period

By way of this [Notice](#), the National Institutes of Health (NIH) hereby grants the automatic **extension** of Early-Stage Investigator (ESI) eligibility. This extension addresses delays impacting grant application submissions, peer review, or award processing timelines between January 1, 2025, and May 31, 2025, and seeks to mitigate their effects on the biomedical research community.

Implementation

- Automatic Adjustment: Updated ESI end dates will appear in eRA Commons profiles by June 8, 2025.
- Verification: Investigators may confirm their status via the Education section in the eRA Commons Personal Profile.

NSF Updates



Updates on NSF Priorities

NSF has now published an [Updates on NSF Priorities](#) page that provides updated guidance on the priorities of the U.S. National Science Foundation. On this page you will find a [statement of NSF Priorities](#) (published 4/18/25), [Frequently Asked Questions](#) (updated frequently and as recently as 5/23/25) and have the ability to [submit your own questions to NSF](#). Here are some highlights from the FAQ:

- [Has NSF paused the implementation of the new 15% indirect cost \(IDC\) rate policy?](#)
- **[NEW: Did NSF terminate every award that no longer effectuates priorities, or are more still being identified?](#)**

- **NEW: Is there a publicly available list of the awards NSF has terminated?**
- **NEW: I have noticed that Research.gov is sometimes taken down for maintenance. Does this indicate plans to decommission or restrict the platform?**
- **NEW: Can I submit a supplement request for my active NSF award?**
- **UPDATED: Are we allowed to publish outcomes from our current work (i.e., accomplished before the EOs came out), no matter what the topic area? And if so, do we acknowledge NSF funding in our publication?**

New NSF Award Language on Indirect Cost Reimbursement Rates

COGR members have reported receiving a new NSF award language referencing implementation of a standard 15% indirect cost rate and Case No. [1:25-cv-11231](#). Notably, this language appears not only in new awards but also in modifications to existing awards (i.e., amendments, continuations, and supplements). This application to existing awards is inconsistent with the NSF Policy Notice [25-034](#), which specifies that the new policy will not be applied *retroactively to existing awards*. Furthermore, it conflicts with court orders which retain the possibility to challenge any retroactive application of the policy. Institutions that receive this language in existing awards, issued prior to May 5, 2025, may wish to seek clarification from NSF regarding its applicability.

The new NSF award language states:

Recipient is hereby notified of proceedings and resulting stay in Case No. 1:25-cv-11231 in the United States District Court for the District of Massachusetts. In accordance with the court's order dated May 19, 2025, NSF is temporarily staying effectuation of Policy Notice: Implementation of Standard 15% Indirect Cost Rate (NSF 25-034). If a court decision permits application of the policy, NSF may unilaterally modify the terms and conditions of this award to impose the Award Specific FATC set forth below, which shall be applicable to the entire duration of the award. NSF may take such unilateral action by notifying the recipient via email or other written communication. In no event shall NSF unilaterally modify this award to impose an indirect cost rate limitation of less than 15 percent of the modified total direct cost base (MTDC).

If a court decision permits application of the policy, in accordance with Policy Notice: Implementation of Standard 15% Indirect Cost Rate (NSF 25-034), reimbursement of indirect costs for this award must not exceed 15 percent of the modified total direct cost base (MTDC), regardless of whether the recipient has a current Federal negotiated indirect cost rate. The recipient must use a rate no greater than 15 percent of MTDC, as defined in 2 CFR § 200.1, for the life of the award, including the award period prior to notification of the application of this term. Excess indirect costs charged to an NSF grant due to use of an incorrect rate will be disallowed. This term and condition supersedes any previously submitted and/or approved budget.

COGR has contacted NSF on the matter and will provide updates as more information becomes available.

If you have any questions, please contact memberservices@cogr.edu.

Reminder: NSF Implementation of Recent Executive Orders

The NSF has created a page titled [NSF Implementation of Recent Executive Orders](#) that provides information regarding recent executive orders and their impact on the U.S. National Science Foundation community. The page is updated frequently so be certain to bookmark the page!



DOE Updates

The Office for Research and Innovation is monitoring the Department of Energy's (DOE) recent policy proposing a 15% cap on indirect cost (IDC) recovery for research awards to universities. A temporary restraining order (TRO) is currently in place as part of a legal challenge to this policy.

Some institutions have reported receiving letters from DOE requesting acceptance of the 15% rate under threat of award termination. Our guidance is not to respond or sign anything at this time.

Principal Investigators should continue using our current federally negotiated F&A rate agreement for all proposals unless advised otherwise.

We are working closely with SUNY and the Research Foundation to evaluate the impact of this policy. Further updates will be shared via email and posted to our website.

For questions, please contact the Office of Sponsored Programs.

Department of Defense

DoD Premature Implementation of 15% Cap on Indirect Cost Reimbursement Rates



A May 14, 2025, [memorandum](#) from the Secretary of Defense states that the Department (DoD) will immediately “pursue a lower cap on indirect cost rates for all new financial assistance awards to institutions of higher education, consistent with federal regulation.” The memo specifies that the DoD is pursuing, rather than implementing, a cap and also directs the Under Secretary of Defense for Research and Engineering to, within 21 days:

1. Notify the Office of Management and Budget of our intent to cap indirect cost rates for all new financial assistance awards to institutions of higher education at 15% or lower, in accordance with regulatory requirements.
2. Develop and publish formal policy guidance - including procedures, decision criteria, and justifications - that will govern all DoD deviations from negotiated rates.
3. Ensure that guidance is public and integrated into all upcoming grant solicitations, including Notices of Funding Opportunity.

4. Ensure new awards to institutions of higher education contain the newly established standard cap.

COGR members report receiving instructions from some DoD Directorates to immediately submit or resubmit applications using the 15% indirect cost reimbursement rate. As the memo is not written as effective immediately and DoD has subsequently communicated that the rate cap is not yet in effect, members should consider providing this information to any DoD Directorate requiring use of a 15% rate, rather than submitting proposals using less than the institution's appropriate negotiated indirect cost reimbursement rate.

myResearch Updates and Reminders

General myResearch Reminders

We would like to remind myResearch Grants users of the importance of utilizing the [myResearch Grants training resources](#) - or testing environment for those who have taken part in our training sessions - to create sample proposals or get more familiarized with the system without any impact on the live environment.

Key Reminders:

- Training & Testing: Use the [myResearch Grants Test](#) environment to practice proposal submissions. Please visit the [OSP/ OGM training website](#) to view the upcoming class schedule and [register for classes](#).
- Avoid Errors: Do not submit sample proposals in the live system to prevent inaccurate data, cluttered inboxes, and confusion.
- Reduce Risks: Using the live system incorrectly can lead to submission errors, such as mistakenly submitting incomplete or incorrect proposals to sponsors. This can have serious repercussions on our institution's reputation and success rates.
- Minimize Disruptions: Non-essential use slows down the system—reserve the live
- Before submitting any budget modification or other changes to a sponsor, especially to New York State, **please remember to first submit an Award Modification Request through the**

myResearch Award module for review by OSP. Once OSP has reviewed and approved the request, your assigned specialist will reach out with next steps. This helps ensure accuracy, prevent delays, and minimize back and forth if corrections are needed. Thanks for helping keep the process smooth and compliant!

For assistance, contact ovpr_myresearchgrants@stonybrook.edu.

Other Reminders:

- For clinical trials or testing/lab studies, log into the [myResearch Agreement module](#) and create an agreement log. Complete the smart forms and submit—your Contract team will follow up. Agreements handled by The Research Foundation and OSP can be initiated by OSP or the PI/research staff. For questions, contact osp_contracts@stonybrook.edu.
- Off-Campus Determination: The off-campus rate applies if over 50% of project personnel effort occurs off-campus for more than half the award period. Telecommuting, conferences, and incidental travel do not qualify. Submit the F&A/IDC Off-Campus Rate Request Form with your proposal in Field 9.0 under General Proposal Information. Select 100% off-campus and Yes to DHHS F&A Rate—MyResearch will prompt form upload.

OSP News, Announcements and Reminders

Reminder: New F&A Rate Agreement

Below is a summary of the final Facilities and Administrative (F&A) rates now in effect:

Final Negotiated Rates:	Location	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Organized Research	On-Campus	59.5%	59.5%	58.5%	58.5%	59.5%
Organized Research	Off-Campus	26.0%	26.0%	26.0%	26.0%	26.0%
Research DOD Contract	On-Campus	62.5%	62.5%	61.5%	61.5%	62.5%
Research DOD Contract	Off-Campus	26.0%	26.0%	26.0%	26.0%	26.0%
Instruction	On-Campus	52.0%	52.0%	52.0%	52.0%	52.0%
Instruction	Off-Campus	26.0%	26.0%	26.0%	26.0%	26.0%
Other Sponsored Programs	On-Campus	42.0%	42.0%	43.0%	43.0%	43.0%
Other Sponsored Programs	Off-Campus	26.0%	26.0%	26.0%	26.0%	26.0%
IPA	All	9.0%	9.0%	9.5%	9.5%	9.5%

(Please refer to the [full agreement](#) for additional details and future rate projections. Please note that the proposed fringe benefit rates differ from those listed in the approved F&A rate agreement; while they have been submitted to DHHS, they have not yet received full approval—continue using the rates we disseminated in January, not those reflected in the F&A agreement.)

In addition to the updated rates, there are important changes on proposals with a start date on or after July 1, 2025 in how F&A is now recovered:

- The equipment threshold has been raised from \$5,000 to \$10,000, meaning items above \$10,000 are now excluded from the Modified Total Direct Cost (MTDC) base.
- The subaward threshold for F&A recovery has increased from the first \$25,000 to the first \$50,000 of each subaward.

These updates represent meaningful adjustments that may impact budgeting for proposals and awards moving forward.

For questions, updated budget forms, guidance, or to view the full agreement, please contact the Office of Sponsored Programs or visit the [OSP-OGM website](#).

OSP Post Award Corner

Subaward Modifications (Addition, Change, or Removal) for Existing Awards

The following summarizes the steps should a Principal Investigator determine that their sponsored project requires an addition, change or removal of a subaward.

Type of Action

- Add: Introducing a new subaward
- Change: Changes to an existing subaward or replacing a subaward investigator
- Remove: Terminating an existing subaward

Before any action can be processed, the Principal Investigator needs to confirm whether or not adding, changing or terminating a subaward will constitute a change in the overall scope of work. Changes that will affect the scope of work will need prior sponsor approval before any action can be taken.

Next steps

Submit the request for institutional review via a MyResearch Award modification request (AMR): [Instructions](#) on how to prepare and submit an AMR are available.

Documentation required for the AMR:

- Justification for the need for the change with effective dates
- updated budget, if applicable
- Confirmation whether the change in subaward will result in a change in scope of work for the main project
- All required subaward documentation if changing or adding a new subaward or subaward personnel. See our Subaward [webpage](#) for what is needed.

Once internal and/or sponsor approval is received, PI will need to take next steps to initiate these changes internally by completing a purchase requisition [form](#) and submitting it to osp_contracts@stonybrook.edu.

Sponsor Specific Prior approval details:

- NIH: Prior approval needed if the subaward change will result in a re-budgeting of 25% or more of the total budget, if adding a new subaward/subaward personnel or if the subaward personnel being removed is named in the NOA.
- DOE: Prior approval required for any change in subaward or subaward personnel.
- NSF: Prior approval required for modifying an existing subaward or to add a new subaward. PI is also required to initiate and forward a notification request for the change in [Research.gov](https://www.research.gov).
- NASA: Prior approval for any proposed new subaward is required from the NASA Technical Officer.
- DoD: Prior approval for any new proposed subaward is required from the assigned Technical Officer.
- Foundation and other non-federal sponsored awards: Prior approval is generally required to modify an existing subaward or to add a new subaward. Your [OSP Post Award Specialist](#) can assist with determining what is needed to change subawards on foundation or other non-federal sponsored awards.

OSP Staff Updates

Monica Ramey, MBA, CCRP joins Stony Brook as the **Sponsored Programs Administrative & Post-Award Coordinator**, bringing a strong background in grant management, project administration, and clinical research. With experience in stakeholder engagement, financial oversight, and strategic program leadership, she has led initiatives focused on improving health and education outcomes. She looks forward to collaborating with faculty and staff to advance Stony Brook's impactful work.

Reminder: Stay Up to Date on Departmental Assignments in OSP

As we continue to enhance support for our research community, we want to remind you to regularly check the [Departmental Assignment webpage](#).

With new staff members recently joining the Office of Sponsored Programs (OSP) and potential departmental reassignments, reviewing this page ensures you always know who manages your department's sponsored programs portfolio.

Staying up to date helps ensure smooth communication and timely support for all your proposal and award needs.

Thank you for your attention, and please don't hesitate to reach out to the [OSP team](#) if you have any questions.

OGM News, Announcements and Reminders

Federal Agency Program or Grant Officer Inquiry

Occasionally, Federal Program Officers will connect with Principal Investigators to ask about spend rates if they determine that sponsored award funding is not being utilized in the expected time frame or budget cycle. In these discussions they will sometimes suggest that the campus research administrative team is possibly not invoicing timely. While there may be isolated circumstances when invoicing is delayed generally due to system connections with the federal agencies, be advised that the Office of Grants Management invoices federal sponsors for the cost incurred every month.

All inquiries regarding spend rates and invoicing should be directed to the assigned the department Sponsored Award Analyst - [Departmental Assignment webpage](#)

Principal Investigators are reminded that sponsored award spending must support the current need and must be reasonable and allocable, for immediate use to fulfill scope objectives. There is no circumstance where we approve prepayments or advance spending, even when a funding agency representative suggests otherwise. Federal rules only allow for invoicing for

completed cost and at no time are we permitted to invoice for encumbered or to be charged cost.

Please don't hesitate to contact the OGM office with any concerns regarding spend and invoicing rates.

ClinCard powered by Greenphire available for Subject and Participant Payments

The Office of Research and Innovation is pleased to share that the Office of Grants Management is available to discuss how the ClinCard through Greenphire, can replace the transactional payment, cash advance and bank account processes for research studies that include payments to participants.

The Greenphire/ClinCard tool allows study teams to load participant payments onto reloadable, point of sale debit cards, with VISA logo or virtually using participant email contact.

This tool provides tracking and reporting of payments across all studies, enabling compliance with tax law and HIPAA regulations and eliminates the need for reconciliation of cash advances. The OR&I will support the fees associated with this program.

Please send requests for demonstrations of this electronic tool to:

ogm_ovpr@stonybrook.edu.

New WolfMart Enhancements

Procurement is excited to announce some new enhancements to WolfMart—automated Order Acknowledgements (OAs) and Advance Shipping Notices (ASNs) are now available for Sigma Aldrich in WolfMart. These enhancements will make it easier to track orders from this vendor, as well as give accurate delivery information. ****PLEASE NOTE**** Some Sigma Aldrich orders that are fulfilled by third parties may not support OAs or ASNs. If you have any questions, please reach out to wolfmart_help@stonybrook.edu.

The Research Foundation Equipment Insurance

The Research Foundation for SUNY provides campus users access to a [policy that can protect equipment](#) purchased with and used in support of, Research Foundation sponsored research activity.

This low cost coverage through the RF for SUNY's carrier AMSURE, protects equipment against loss including flood and earthquake.

The annual premium rate under the equipment policy is \$1.43 per \$100 of coverage with a deductible of \$1000. Settlement of claims is based on the replacement value of the damaged or lost equipment. Insurance may be renewed during each new award budget period.

The signed RF purchase requisition using the supplier AMSURE, a copy of the original purchase order for the equipment and a completed insurance floater form should be sent to OGM email. ogm_ovpr@stonybrook.edu.

In some circumstances additional rider coverage will be necessary when replacement costs for higher priced items requiring coverage are cost prohibitive. The Office of Compliance Services for the Research Foundation for SUNY will consult with insurance carriers to determine the best coverage plan.

End of Award Period Expenditures

Expenditures in the final 90 days of the active Award period must be necessary for the conduct of grant activities and be for items that will be fully utilized prior to the end of the award. Expenditures during this time period must clearly reflect why the items are needed and represent a quantity that is reasonable for the time that they will be utilized. Items of long term use, such as computers and computer accessories, equipment, and service agreements that exceed the award end date, should not be submitted for consideration.

Procurement of equipment and supplies may not be purchased simply to use an unobligated balance remaining at the end of the project and these costs are highly scrutinized during audit and are targets for disallowed cost. The [annual federal cost audit](#) targets end of award charges

to confirm that there is satisfactory evidence that all costs are necessary, reasonable and will be utilized within the award period. The OGM approval process serves to document this review and is critical to our federal cost accounting standard compliance. [2 CFR 200.402-.405](#).

Bank of America Credit Cards cannot not be used during the final 90 days of active award periods as these transactions are not encumbered and may not be charged back to Award funds until 45/60 following expenditure date, therefore award funds may not be available creating a disallowed expense that cannot be charged back to intended award.

OGM Staff updates

Tracy Hillenbrand joins OGM as Sponsored Award Analyst

The Office of Grants Management is pleased to announce that this week, **Tracy Hillenbrand** joined OGM as a Sponsored Award Analyst. Since 2017 Tracy worked in support of pre and post award needs in the High Energy Group in the department of Physics. Previously Tracy was instrumental in the work completed in the department of Psychology that was supported by research funding from the NIH and DoD. In OGM Tracy will be on the SAA team that supports all matters post award fiscal management, collection of payments to the RF for SUNY and compliance with the financial health of externally sponsored awards.

Stay Up to Date on Departmental Assignments in OGM

As we continue to enhance support for our research community, we want to remind you to regularly check the [Departmental Assignment webpage](#).

With new staff members recently joining the Office of Grants Management (OGM) and potential departmental reassignments, reviewing this page ensures you always know who manages your department's sponsored programs portfolio.

OGM email reminders

The Office of Grants Management maintains several monitored email boxes as outlined below.

ogm_ovpr@stonybrook.edu - for incoming documents that require processing, such as a material and services requisitions for recharging, paper travel reimbursements for non-employees and for general inquiries. Please be sure to include all Award/Project information in your email so we can properly direct your inquiry.

sbu_subrecipient_invoice@stonybrook.edu - for incoming subaward invoices from partnering institutions that are collaborating with SBU PIs to report expenditures and request payment against active agreements on sponsored awards.

ogm_billing@stonybrook.edu - for incoming payment information from those sponsors that pay The RF for SUNY for sponsored and non-sponsored research activity.

ogm_clinicaltrialreceivables@stonybrook.edu - for incoming payment information specific to Clinical Trial Awards.

Training, Workshops and Other News

RF Spring Learning Series

The RF Spring Learning Series offers a variety of opportunities to sharpen your skills, gain fresh insights, and connect with colleagues. Whether you're looking to enhance your leadership, boost workplace well-being, or develop essential professional skills, these sessions are designed to support your growth. There are two remaining sessions in June, don't miss out!

[Register for the RF Spring Learning Series](#)

myResearch Grants Training Sessions

myResearch Training sessions: myResearch Grants is the campus approval system required prior to the submission of all funding applications to a sponsor. OSP offers hands-on training classes, via Zoom, to instruct participants on how to build a sample funding proposal in the myResearch Grants Test environment, including how to fill out the smart forms, complete the main FP section with required attachments, budget sections and credit split section. We will also discuss routing, revising the FP and answer any questions that you may have about the process. Each training session will cover the same content, so please only sign up for multiple dates if you would like a refresher on the information. Please visit the [OSP/ OGM training website](#) to view the upcoming class schedule and [register for classes](#).

Virtual Coffee Break with a Concur Subject Matter Expert

Grab a cup of coffee and join subject matter experts from the Procurement, Travel & Card Programs Office for a virtual coffee break. Sessions will offer demos, training, time to 'ask the experts' and lots of Concur information. Zoom sessions will be held on the second Tuesday of each month, from 10am-11am (see link below for your calendar).

<https://stonybrook.zoom.us/j/95159832884?pwd=ne90Tic0iFt2vcFg1piqMJhHKmVbsw.1>

WolfMart Live Training is Available!

Are you new to WolfMart and unsure of how to use it, or an existing WolfMart user that could benefit from a WolfMart refresher? Procurement now offers LIVE WolfMart training classes via Zoom! This comprehensive training course covers all the basics of WolfMart: site navigation, how to put through requisitions and purchase orders, various special request forms and when to use each, as well as tips and tricks. Training sessions are held on the 2nd and 4th Thursday of the month. [Register for a WolfMart Live training session](#).

RF Report Center Access Request and Training

To request access to the RF Activity Interface Reporting (RFAIR) dashboard for research team members that support Department, PI with RF Awards should complete [this form](#) and return to ovpr_rf_access@stonybrook.edu.

[RF Report Center](#) is an analytical tool allowing campus users to view integrated financial and administrative information from the RF business system.

Campus users are encouraged to request RF Report Center Training. One-on-one training is available once access is live. To make an appointment email ogm_ovpr@stonybrook.edu.

External Newsletters

[Access external newsletters on the OSP-OGM website](#) for the most up to date information from Grants.gov, NIH and other agencies.

Team Spotlights

Who is working on a cool new project and why? Working with someone who exceeded your expectations? This section will focus on recognizing the great service provided, and the good that happens on a daily basis in OSP and OGM.

*To **Selamu Shega** OSP and **Melissa Henry** OGM: Very happy to be on the same ...team with you both!! and other members that contribute to the management of this award! Believe me it does not go*

unnoticed by the PIs here how the flow is so smooth... the prompt response and immediate action is what makes the biggest difference!! Thanks always for your support!! (Administrator, Physics)

Have questions on a specific topic?

The Offices of Sponsored Programs and Grants Management launched a new webpage which allows you to find your contact information in our offices, as well as other units in OR&I, by searching a specific topic. This information is available on the [OSP-OGM website](#).